



**Trident Oil & Gas Claims Consultants Limited**  
**Privacy Policy**

**Introduction**

**GDPR stands for General Data Protection Regulation.** This new regulation will enhance and strengthen data protection within the European Union, including the United Kingdom. This means that your personal data will be more secure and stored within the EU. The enforcement date for GDPR is 25th May 2018.

**The General Data Protection Regulation (GDPR)** has replaced the Data Protection Act 1998 and aims to give you control over your data, as do we. Trident Oil & Gas Claims Consultants Limited (Trident) has a Privacy Policy that aims to help you understand what data we collect, what we use it for and how you can exercise your rights.

Reading our Privacy Policy is important, so we hope you will give it time and attention. We follow the below detailed principles to protect your privacy.

- We do not collect more information than is necessary.
- We do not use your data for purposes other than those specified.
- We do not keep your data if it is no longer needed.
- We do not farm your data out to third parties.

**We obtain, store and use information about you for the legitimate business purpose – namely to provide our professional services to you and for other purposes related to that purpose.**

You can visit our website without giving away your personal information.

**Contact**

Should you contact us via the Trident website or by telephone we will not hold any personal data unless you specifically request to be added to any mailing list.

**Marketing**

We may send email circulars to our database throughout the year with specific regards to Trident, Trident material and related events. You will only receive these circular emails if you require to be added or to continue to be on our database. We do not share your contact information with any other third parties and you can unsubscribe from our database at any time.



Trident Oil & Gas Claims Consultants Limited.

### **Information security**

We take care to ensure the security of personal data. When we collect information about you, we also make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures. In the event of a data breach or data loss, we will notify you within 72 hours of the breach and have the necessary processes in place to respond to such events.

### **Access to information**

You have the right to request access to the information we have on you without charge. You can do this by contacting us via the Trident website. We will provide you with a copy of all the data we have about you. To comply with your request, we may ask you to verify your identity. We will fulfil your request by sending your copy electronically unless the request expressly specifies a different method.

### **Information correction & deletion**

If you believe that the information we have about you is incorrect, you are welcome to contact us, so we can update it and keep your data accurate. Any data that is no longer needed for the purposes specified or required by UK law will be deleted. If at any point you wish for us to delete information about you, you can simply contact us.

### **When this Privacy Policy applies**

This Privacy Policy is applicable to the services offered by Trident via our website. Our website may contain links to other websites. Once redirected to another website, this Policy is no longer applicable. However, we remain responsible for any personal data directly shared and as such we ensure all our third parties are (like us) GDPR compliant. Third parties, whose content may appear on our site, may also use third party Cookies. We do not control the Cookies used by third parties, nor the data which they may collect. You should check the privacy policies of any third parties in this regard.

This version of the Privacy Policy is effective from 16th May 2018.

### **Changes**

We reserve the right to change this Privacy Policy. We constantly review our Privacy Policy and aim for enhancements as necessary. We will not reduce your rights stated in this Policy without asking for explicit prior consent to the changes. All changes to our Privacy Policy will be available on Trident's website.



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**In conclusion**

In accordance with applicable law, **we only collect a limited amount of information about you and that is relevant to the provision of our professional services to you and for other purposes related to that purpose.** We do not use profiling, we do not sell or in any other way spread your data to third parties, and we do not use your data for purposes other than those we have specified. We also make sure that your data is stored securely. We delete all information deemed no longer necessary. We constantly review our Privacy Policy to make it better and protect you more.

**You can contact us at any time to:**

- request access to information that we have about you,
- correct any information that we have about you &
- delete information that we have about you.

Our Data Protection contact is David Hallows and we can be contacted by email at [dhallows@tridentclaims.co.uk](mailto:dhallows@tridentclaims.co.uk) or by post at Trident Oil & Gas Claims Consultants Limited, 26 Church Street, Bishop’s Stortford, Hertfordshire, CM23 2LY, England, United Kingdom.

**The right to complain**

If you have any cause of complaint about our use of your personal data, please contact us and we will do our best to solve the problem for you. If we are unable to help, you also have the right to lodge a complaint with the UK’s supervisory authority, the Information Commissioner’s Office (ICO).

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